

**Minutes of the Meeting of the
Valley County Economic Development Board
Wednesday, May 25, 2011**

- 1-2. A meeting of the Valley County Economic Development Board was held at the Valley County Economic Development Office, 1514 K Street, Ord, Nebraska on Wednesday, May 25, 2011 pursuant to the notice that was properly posted at City Hall, Valley County Courthouse and the Valley County Economic Development Office. President, Larry Schultz called the meeting to order at 4:02 p.m. Board members present: Russ Blaha, Bob Stowell, Pat Waldmann, Larry Schultz, Jade Stunkel, Catina Psota. Board members absent: John Deriso, Jane Maschka. Also present: Caleb Pollard, Lu Lansman, Kristina Volf, Janie Zadina. Blaha left meeting at 4:55 p.m. Schultz referred to the Open Meetings Act posted on the wall in the conference room.
3. Adoption of agenda: Motion by Stowell, second by Stunkel to adopt the agenda. Roll call vote. Voting yes: Stowell, Waldmann, Schultz, Stunkel, Psota, Blaha. Voting no: none. Absent: DeRiso, Maschka. Motion carried.
4. Approve minutes of Wednesday, April 27, 2011 meeting. Moved by Stunkel, second by Stowell to approve the minutes of the April 27, 2011 Economic Development Board Meeting. Roll call vote. Voting yes: Stowell, Waldmann, Schultz, Stunkel, Psota, Blaha. Voting no: none. Motion carried.
5. Approval of Financial Report and Bills: Moved by Blaha, second by Waldmann to approve the financial reports and to pay the outstanding bills. Roll call vote. Voting yes: Waldmann, Schultz, Stunkel, Psota, Blaha, Stowell. Voting no: none. Absent: Maschka, Deriso. Motion carried.
6. New Business:
 - a. Kristina Volf Introduction – Kristina Volf has been hired as the Business Development and Marketing Specialist. Volf is a recent graduate of UNL and majored in Business Administration and began working at the Economic Development Office on May 16, 2011.
 - b. Valley County Business Corridor-02 Loan. Motion by Stunkel, second by Stowell to approve Business Corridor-02 Loan. Roll call vote. Voting yes: Schultz, Stunkel, Psota, Blaha, Stowell, Waldmann. Voting no: none. Absent: Maschka, Deriso. Motion carried.
 - c. Sales Tax Quarterly Report from Dana F Cole & Company. Report was reviewed by board members. Motion by Stowell, second by Psota to approve the Quarterly Sales Tax Report from Dana F Cole and Co. Roll call vote. Voting yes: Stunkel, Psota, Blaha, Stowell, Waldman, Schultz. Voting no: none. Absent: Deriso, Maschka. Motion carried.
 - d. Committee Appointments for Sales Tax Loan Committee and Citizens Advisory Committee. Motion by Stunkel to recommend to the Ord City Council reappointment of Gary Garnick to the Sales Tax Loan Committee and Sandy Bartholomew to the Citizens Advisory Committee. Roll call vote. Voting yes: Stunkel, Psota, Blaha, Stowell, Waldmann, Schultz. Voting no: none. Absent: Maschka, Deriso. Motion carried.
 - e. 2011-2012 ED Budget. A preliminary draft of the 2011-2012 Economic Development Board budget has been completed. The budget will be reviewed and voted on at the June Economic Development Board Meeting.
 - f. Loup Rivers Scenic Byway Rails to Trails Project – The Ord Area Chamber of Commerce and Burwell Chamber of Commerce are collaborating on the Loup Rivers Scenic Byway Rails to Trails Project. This is a proposed hike/bike trail between Ord and Burwell. The hike/bike trail was previously promoted by the Ord Rotary Club. The Valley County Board of Supervisors has given approval for the Chamber to proceed with the Intent to Apply for a Travel Enhancement Grant from the NE Dept. of Roads to help fund this project.
 - g. Columbia Insurance Terrorism Insurance Coverage- the Economic Development office has received a rider recommendation from Columbia Insurance for Terrorism Insurance Coverage. Motion by Psota to decline the Terrorism Coverage. Motion seconded by Stunkel. Roll call vote.

Voting yes: Psota, Blaha, Stowell, Waldmann, Schultz, Stunkel. Voting no: none. Absent: Maschka, Deriso. Motion carried.

- h. Board Meeting Time – Motion by Stowell, second by Waldmann to change the Valley County Economic Development Board Meeting time to 7 p.m. on the last Wednesday of the month through the month of August. Meeting time will be discussed again at the August meeting. Roll call vote. Voting yes: Blaha, Stowell, Waldmann, Schultz, Stunkel, Psota. Voting no: none. Absent: Deriso, Maschka. Motion carried.

7. Old Business:

- a. Director Evaluation- Schultz will compile all returned evaluation forms and discuss evaluation with the director after evaluations are tallied. Shultz will report findings to the board at the June Meeting.
- b. Board Self Evaluation- Pollard has compiled results of the Economic Development Board Self Evaluation. Item tabled until June meeting.
- c. Community Needs Assessment- Community Needs Assessment Committee Members met in regard to the needs assessment. Assessment will be delayed until fall of 2011.
- d. Board Summit- Members of the ED board would like to proceed with another Valley County Boards Summit. Committee members will meet in the near future to plan for the next summit.

9. Reports:

- a. Executive Director Report: New Neighborhoods Update-Release of Funds is secured and project is now in full implementation mode.
Total Sales Tax Funds available for use as of May 1, 2011 - \$46,457.
The VisitValleyCounty.com website is coded and complete. Next steps for the website are development and professional photography.
VCED and the Ord Area Greeters were successful recipients of Wozab funds to assist with entrepreneurship development and newcomers outreach.
Kristina Volf and Pollard will be attending the Nebraska Economic Developers Association spring conference in June.
Pollard will be on vacation from June 23-29, 2011.

10. Committee Reports:

11. Task Force Reports:

- a.
- b. Leadership – An ESI (Entrepreneurship Investigation) camp sponsored by Central IV Extension and the Valley County Foundation will be held on June 10th. This camp is for children ages 10-14.
- c.
- d.
- e. Entrepreneurship - An ESI (Entrepreneurship Investigation) camp sponsored by Central IV Extension and the Valley County Foundation will be held on June 10th. This camp is for children ages 10-14.

12. The next Economic Development Board meeting will be held on Wednesday, June 29 2011 @ 7 p.m. in the conference room of the Valley Economic Development Office.

13. Meeting adjourned at 5:21 p.m.

Dated this 25th day of May, 2011.

Russ Blaha, Treasurer